



Internship Position: Migrant Wellness Program Internship
Organization Name: Refugee Services of Texas, Dallas/Houston
Hours per Week: Minimum 15 hours
Length: Minimum 2 semesters
Start Date: Fall, Spring and Summer Semesters

Agency Description: Guided by the principles of human compassion and dignity, Refugee Services of Texas welcomes refugees, asylees, survivors of trafficking, immigrants, and other displaced people and supports them in integrating and thriving in their new communities.

Responsibilities include:

- General administrative duties
- Manage and itemize in-kind donations from the community and guarantee efficient, documented distribution to clients.
- Supporting Licensed Clinicians with tasks for vulnerable populations
- Creating/Facilitating client workshops
- Researching community resources
- Advocating for clients as needed
- Support clinicians with their day-to-day duties
- Maintain regular communication with the Licensed Clinicians

Qualifications:

- Ability to be flexible and manage time appropriately
- Willingness to work with diverse & vulnerable populations
- Maintain professionalism
- Withhold commitment to social justice issues
- Openness to take on projects as they arise
- **Must be able to dedicate at least 15 hours a week to the position**
- Fluency in Spanish is a plus, *although not a requirement*

As an intern with Refugee Services of Texas, you will gain incredible experience working with some of the most vulnerable population groups in Dallas and Houston. You will also have the opportunity to work alongside a diverse staff within a growing organization.

This is an unpaid internship. For consideration please submit a resume and cover letter with the subject line Migrant Wellness Internship to Dallas@rstx.org